



Breakfast Club - Terms and Conditions

Provision Information:

1. The Breakfast Club provision begins on the first day of the autumn term and ends on the last day of the summer term.
2. Breakfast Club starts at 7:45am daily and children are expected to arrive on time. Children who arrive late may not be admitted.

Parental Information:

1. Parents are required to submit an application form for access to the provision. We cannot accept any child without a completed form. Forms can be collected from the school office.
2. Applications once granted are 'contracts'.
3. Parents are expected to agree to any emergency medical necessary. Every effort will be made to contact parents if this situation arises.
4. A child's place will be withdrawn if they do not follow our behaviour policy and our Sebright standards during usual school hours and/or whilst attending the provision.
5. The school monitors attendance and punctuality. A child's place will be at risk if they have regular non-attendance and/or their parent has persistent lateness.
6. Filming and photographs of children may be taken which will appear on the Sebright website only.
7. You must notify the school immediately of any change in contact details, addresses or medical information.
8. If you no longer require a place for child you must complete a Notice to Leave form. In submitting the form you will be providing us with one full week's notice commencing from the following Monday. This means that your 'one week credit advance' will be payment for your child's final week in the provision. Forms can be collected from the school office.
9. Parents/carers will be notified in advance of any changes to the provision.

Fees & Payment Information:

1. To access this provision, all school debts must be cleared in full. This means each of your children's accounts should be debt free. This includes money owing for Breakfast Club, school dinners and Extended Day Care.
2. For the Early Years Wrap-around provision, Breakfast Club costs £6.50 per child per day. Payments can be made through your SCO Pay account online at www.scopay.com/sebright-hackney. Please contact the school office if you haven't registered for an account.
3. For the Year 1 - 6 provision, Breakfast Club costs £1.50 per child per day. The concession fee for pupils eligible for Free School Meals is 50p per child per day. Payments can be made through your SCO Pay account online at www.scopay.com/sebright-hackney. Please contact the school office if you haven't registered for an account.
4. We require all accounts to maintain a 'one week credit advance'. This means your child's account must have at least one full week of credit at the beginning of each new week and never be in arrears.
5. You will be required to pay your 'one week credit advance' to secure your booking. Your child will not be allowed to continue attending the provision if you fail to maintain your 'one week credit advance'.
6. You will be charged for every day specified and granted. The only days you will not be charged for are school holidays, inset days and other school closure days.
7. Due to increasing costs, we may review and increase the weekly charge during the academic year.